

# Venue Comparison Worksheet

Criteria	Venue 1	Venue 2	Venue 3
Venue Name			
Contact Name			
Email / Phone			
Venue Address			
Dates Available			
Capacity			
Alcohol	In-House / Corkage Fee?	In-House / Corkage Fee?	In-House / Corkage Fee?
Catering	In-House / Preferred List	In-House / Preferred List	In-House / Preferred List
Is there a Food & Bev Minimum?			
Rental Fee			
How Many Hours Is Included?			
Deposit Amount			
Deposit Due Date			
Notes about your likings			
Ceremony Space	Indoor: Yes / No	Indoor: Yes / No	Indoor: Yes / No
	Outdoor: Yes / No	Outdoor: Yes / No	Outdoor: Yes / No

Reception Space	Indoor: Yes / No	Indoor: Yes / No	Indoor: Yes / No
	Outdoor: Yes / No	Outdoor: Yes / No	Outdoor: Yes / No
Bride/Groom Suite	Yes / No	Yes / No	Yes / No
Wheelchair Access	Yes / No	Yes / No	Yes / No
On-Site Parking	Yes / No	Yes / No	Yes / No

Feel free to fill in each column with the specific details for each venue you are considering. This will help you make an informed decision based on your preferences and requirements.